

Passport Application Instructions

Read these instructions carefully before completing and submitting a Liberian passport application.

1 Sign in to your account Create an eLiberia account or sign in to your existing citizen account before starting an application.	2 Choose your passport service Select New Passport Application or Passport Renewal based on the service you require.
3 Enter your information carefully Complete all required personal information exactly as it appears on your official supporting documents.	4 Upload required documents Upload a clear passport photo, birth certificate, national identification document, and any other required supporting document.
5 Select your processing service Choose the appropriate passport type and processing service. The applicable fee will be calculated by the system.	6 Review before submitting Carefully review names, dates, contact information, and uploaded documents before submitting your application.
7 Complete your payment After submitting your application, complete the required payment and keep your payment reference and receipt.	8 Book your appointment Select an available passport service location, appointment date, and appointment time.
9 Attend your appointment Report to your selected passport office at the scheduled time with your original supporting documents and application reference.	10 Track your application Use your Citizen Dashboard to monitor your application as it moves through review, approval, issuance, and pickup.
11 Collect your passport When your passport status changes to Ready for Pickup, report to the designated collection location with valid identification.	12 Keep your records Keep your application reference, payment receipt, appointment information, and other records until passport processing is complete.

Important

Incorrect names, dates, document information, incomplete applications, or unclear document uploads may delay passport processing. All information should match the applicant's official supporting documents.